

CPA/Senior Accountant

Candidate should have strong written and verbal communication skills; the ability to build long lasting client relationships by being responsive and attentive.

Your responsibilities will include:

- Run client engagements from start to finish, including planning, executing, supervising staff and completing tax projects.
- Maintain communication with clients to manage expectations and ensure satisfaction.
- Provide training and guidance to staff accountants.
- Review tax returns completed by staff and provide recommendations on return preparation regarding accuracy and tax savings opportunities.
- Prepare tax returns for more complex individual, trust, partnership and corporate clients.
- Review quarterly and annual payroll and sales tax filings.
- Communicate with federal, state and local tax authorities to resolve tax notices and other matters on behalf of clients.

Qualifications

- Bachelor's degree in accounting required.
- CPA license required.
- Minimum of three (3) year experience in tax compliance with a public accounting.
- Ability to provide exceptional client service.
- Ability to manage multiple engagements and projects.
- Demonstrated analytical, problem-solving, organizational, interpersonal, project management and communication skills.
- Prior experience with UltraTax software a plus.